International Student Application for Enrolment Form

Personal Details							
Title	☐ Mr	☐ Mrs	☐ Ms	☐ Miss	☐ Other:		
Surname							
Given names							
Nationality							
Sex	☐ Male			☐ Female			
Date of Birth				Australian USI			
I will be Under 18 on Commencement Day	☐ Yes		☐ No	If yes, Under 18 Form completed and attached		Yes	

Home country contact details (required)			
Address	*Street*		
	Suburb		
	Country		
	Postcode		
Home phone		Work phone	
Email		Mobile phone	

Australian contact details (if applicable)			
Address	*Street*		
	Suburb		
	Postcode		
Home phone		Work phone	
Email		Mobile phone	

Emergency contact details (required)			
Full Name		Relationship to Student	
Address	*Street*		
	Suburb		
	Country		
	Postcode		
Home phone		Work phone	
Email		Mobile phone	

Postal address	
Which address would like letters sent to	☐ Home country address
	☐ Australian address
	☐ Agent address

Education Agents (please complete this section if representing the applicant)			
Name			
Company name			
Address	*Street*		
	Suburb		
	Country		
	Postcode		
Office Phone		Mobile phone	
Email		WhatsApp	

Passport details			
Passport status	☐ Issued	☐ Pending	
Passport issued by			
Passport number			
Passport expiry date			
A certified copy of your original document/s must be provided as a part of your application. Certified Copies of Documents attached: ☐ Yes			

Current Visa details (if applicable)		
Current Visa type	☐ Student	☐ Working Holiday
	☐ Visitor/Tourist	☐ Bridging
Visa number		
Visa expiry date		
Are you in Australia now?	☐ Yes	☐ No

Payment of Tuition Fees	
After Payment of Deposit How do you wish to Pay? Check One	☐ Pay remainder of Course Tuition Fees on Commencement Day
	☐ Pay remainder of Course Tuition Fees in 2 instalments (Semester Plan)
	☐ Pay remainder of Course Tuition Fees in 3 instalments (Term Plan) (Term Plan available if paid Term 1 in deposit – due 1st day of Term 2, 3, 4)
	☐ Pay remainder of Course Tuition Fees in monthly instalments (Please Complete Debit Success Application Form – requires an on-shore Bank Account)
Materials Fee	Due at or prior to Orientation

Overseas Student Health Cover (OSHC)		
1. The Australian Government requires all persons entering Australia on a Student Visa to have Overseas Student Health Cover (OSHC). 2. The length of your OSHC MUST cover the total length of your course.		
Would you like OSHC arranged?	☐ Yes **Complete Part B below** and note that fees are associated	☐ No **Provide a copy** of your OSHC at or prior to your orientation
Part B – Date you plan to arrive in Australia or start your student VISA		
Date	_____/_____/_____	

English language proficiency

Is English your first language?	☐ Yes	☐ No (Please complete below)

Students wishing to study with International College of Qld (ICQ) must hold a 5.5 IELTS score, or higher, with no band less than 5.0; or equivalent.

English language level

Assessment type	Score	Date achieved
IELTS		
TOEFL		
Other:		

Extra assistance

Do you believe that you will need additional language support? ☐ Yes ☐ No

Would you like ICQ to arrange an English Preparation Course with one of our partners?
☐ Yes ☐ No

If Yes, where would you prefer to study English?
☐ Cairns ☐ Maroochydore, Sunshine Coast

Disability status

Complete this section if you believe that you suffer from any physical/mental disability that may affect your participation in your chosen course.

Disability, impairment or long-term condition

☐ Hearing/Deafness	☐ Acquired Brain Impairment
☐ Physical	☐ Vision
☐ Intellectual	☐ Medical Condition
☐ Learning	☐ Allergy
☐ Mental Illness	☐ Not Specified

Course details

☐	SHB50115 Diploma of Beauty Therapy (CRICOS 089043J)	Intake Date _____/_____/_____
☐	CUA51015 Diploma of Screen and Media (CRICOS 093591B)	Intake Date _____/_____/_____
☐	HLT52015 Diploma of Remedial Massage (CRICOS 096008J)	Intake Date _____/_____/_____
☐	SHB50216 Diploma of Salon Management (CRICOS 097554G)	Intake Date _____/_____/_____

Campus

☐ Cairns Campus ☐ Maroochydore Campus (Sunshine Coast)

Education details

What is the last school/college/ university you attended?	
What is the highest education level completed?	

Accommodation and arrival requirements					
Would you like the College to arrange accommodation for you?	☐ Yes		☐ No		
If yes, what accommodation arrangements would you like?	☐ Home Stay ☐ Share House ☐ Student Accommodation		☐ Private	☐ Shared	
Do you require the College to arrange for airport pick up?	Cairns Campus Maroochydore Campus	☐ Cairns Airport ☐ Brisbane Airport ☐ Sunshine Coast Airport	☐ No		
Anything additional?					

Employment			
Are you currently employed?	☐ Yes **(Please complete below)**	☐ No	
Company name			
Address	*Street*		
	Suburb		
	Country		
	Postcode		
Phone		**Email**	
What is your role?			

Please submit a copy of your resume with your application. Resume Attached: ☐ Yes

Privacy Statement

The information collected in this form is required to facilitate your enrolment and will be handled and stored in line with the International College of Queensland's Privacy and Personal Information Procedures. The College reserves the right to verify any of the details you have provided on this form in order to assess your application.

Some information requested on this form is collected to comply with the reporting requirements of the *Higher Education Support Act 2003* and will be disclosed to the Commonwealth Department of Education as well as other information regarding your studies with the College. If you access Commonwealth Assistance while enrolled with the College, information about you and the study you undertake will be provided to the Australian Taxation office.

Under the *Data Provision Requirements 2012*, International College of Queensland is required to collect personal information about you and to disclose that personal information to the National Centre for Vocational Education Research Ltd (NCVER).

Your personal information (including the personal information contained on this enrolment form), may be used or disclosed by International College of Queensland for statistical, administrative, regulatory and research purposes. International College of Queensland may disclose your personal information for these purposes to:

- Commonwealth and State or Territory government departments and authorised agencies; and
- NCVER

Personal information that has been disclosed to NCVER may be used or disclosed by NCVER for the following purposes:

- populating authenticated VET transcripts;
- facilitating statistics and research relating to education, including surveys and data linkage;
- pre-populating RTO student enrolment forms;
- understanding how the VET market operates, for policy, workforce planning and consumer information; and
- administering VET, including program administration, regulation, monitoring and evaluation.

You may receive a student survey which may be administered by a government department or NCVER employee, agent or third-party contractor or other authorised agencies. Please note you may opt out of the survey at the time of being contacted.

NCVER will collect, hold, use and disclose your personal information in accordance with the *Privacy Act 1988* (Cth), the National VET Data Policy and all NCVER policies and protocols (including those published on NCVER's website at www.ncver.edu.au)

Declaration

☐ I understand the Terms and Conditions, the Privacy Policy and the Fees and Charges, Cancellation and Refund Policy of International College of Qld as outlined in the International Student Handbook, and on the website and I agree to those terms and conditions. I declare that to the best of my knowledge, the information I have supplied is accurate and complete in every detail.

Print Name		**Date**	
Signature			

Save and email the completed and signed *Application for Enrolment Form* to admin@studyinqld.com.au